

# BINGLEY TOWN COUNCIL



Bingley Town Council, Myrtle Place, Bingley, BD16 2LF

## MINUTES OF THE REMOTE MEETING OF THE FINANCE AND GENERAL PURPOSES COMMITTEE HELD ON WEDNESDAY 9<sup>TH</sup> DECEMBER AT 6:30PM

Start: 6:30pm

Finish: 8:30pm

<b>Councillors present:</b>	Miah, Owen, Clough, Goode, Simpson, Williams and Winnard
<b>Councillors in attendance not a member of this committee:</b>	Councillors Taylor and Truelove
<b>In attendance:</b>	Ruth Batterley, Town Clerk Ruth Thompson, Administration Officer
<b>Members of the public:</b>	Two- part of meeting

### 2021/88 Apologies for absence

- a) To note apologies for absence
- b) To receive and consider apologies for absence
- c) To approve reasons for absence

Councillor Brazendale was not present.

### 2021/89 Disclosures of interest

- a) To receive declarations of interest from councillors on items on the agenda.
- b) To receive written requests for dispensations for disclosable pecuniary interest
- c) To grant any requests for dispensation as appropriate.

Councillor Owen declared an interest in item 2021/93; her brother-in-law is at tenant at the Stanley Street allotment site.

### 2021/90 To confirm as a correct record the minutes of

- a) The Ordinary Finance and General Purposes Committee meeting held on 11th November 2020.

**Resolved** to confirm the minutes of the ordinary meeting of the Finance and General Purposes Committee held on 11<sup>th</sup> November.

- b) The Extraordinary meeting of the Finance and General Purposes Committee held on Tuesday 17th November 2020.

**Resolved** to confirm the minutes of the extraordinary meeting of the Finance and General Purposes held on Tuesday 17<sup>th</sup> November.

### 2021/91 Public Participation

**Members of the public are reminded that this is their opportunity to speak to the meeting on any topic relevant to the work of the council. However, they may not speak during the rest of the meeting unless specifically invited to do so by the Chair.**

No member of the public wished to speak.

### **2021/92 Draft Budget**

- a) **To re- consider the draft budget**

**Resolved** to recommend to the full council the draft budget with a precept of £173,158; the additional staff salaries are to be included on top of this amount.

### **2021/93 Allotments**

- a) **To consider the revised allotment policy and guidance.** Various amendments were made, subject to these amendments **resolved** to approve the revised allotment policy and guidance which will be reissued to tenants.
- b) **To consider the cost of £380 for tree removal works with Tree Plan. Resolved** to approve the tree removal works with Tree plan for the cost of £380.

The two members of the public left the meeting at 19:28.

### **2021/94 Policies**

- a) **To review the Reserves policy.** This item was withdrawn pending clarification from the Facilities Management group about clarification of the Hub reserve.
- b) **To review the risk strategy for 2020-2021. Resolved** to agree this subject to clarification from the Facilities Management group about items to do with the Hub. Councillor Clough left the meeting at 19:41.
- c) **To review the Audit Plan. Resolved** to recommend the audit plan to the full council for its approval.
- d) **To review the effectiveness of internal control and review of arrangements to protect money. Resolved** to recommend the review of effectiveness of internal control and arrangements to protect money to the full council for its approval.
- e) **To make any recommendations to the full council as necessary**

### **2021/95 Grit bin- Hub**

- a) **To consider arrangements for grit and snow clearance at the Hub**
- b) **To consider allocating up to £419.50 for a grit bin for the Hub**

Noted that CBMDC grit bin is no longer outside the Hub. **Resolved** that the clerk will check with the Winter Maintenance Manager at CBMDC as to its whereabouts and replacement. A check will also be made as to whether CBMDC grit in this area.

### **2021/96 Grant report**

- a) **To receive the grant report from the Bingley Chamber of Trade.**

The grant report from the Bingley Chamber of Trade was noted.

### **2021/97 Finance**

- a) **To receive the signed bank statements and reconciliations for November.** The signed bank statements and reconciliations had been circulated with the meeting papers.
- b) **To minute balances. Resolved** that the balances on the accounts as of 30<sup>th</sup> November were T 2 account £142,385.68, CCLA £138,000 and Multipay £0.

### **2021/98 To review risk, identifying any new or unacceptable levels of risk to the Town Council**

It was noted that the red cord alarm pulls in the public toilets were not working. The town council will continue to chase Building Projects Group for the problem to be rectified.

**2021/99 To resolve that members of the press and public be excluded from items 2021/100 under the provisions of the Public Bodies (Admission to Meetings Act 1960 s1(2)) during consideration of items of a confidential nature. (Consideration of confidential allotment issue)**

**Resolved** that members of the press and public be excluded due to the consideration of a confidential allotment issue. Councillors Taylor and Truelove left the meeting at 20.03.

**2021/100 Allotment issue**

- a) **To consider information on a confidential allotment matter.** The item was considered.
- b) **To consider in principle actions the Town Council may wish to take. Resolved** to agree that the town council will draw up a license.

**2021/101 Next Meeting of the Finance and General Purposes Committee**

**To note the date for the next Finance and General Purposes Committee meeting as being Wednesday 13th January 2021.**